



## **TERMS & CONDITIONS OF HIRE : 1 OF 2**

### **Responsible Nominated Member**

1. The hirer must nominate a current member of AVALON BEACH BOWLING & RECREATION CLUB LTD (ABBC) to be the 'Nominated Member' for the event, who is required to be responsible for the event and be present at the premises for the duration of the booking, ensuring that these terms and conditions are complied with at all times. The Nominated Member is not to permit any event guests engaging in disorderly or offensive behaviour, nor contravene any statutory law or policy of ABBC whilst on the Club's premises.
2. The Nominated Member is to ensure that the name, address and signature of all event guests over 18 years of age, (who are not current members of ABBC) are recorded in the appropriate visitor/temporary members register, immediately on entry to the Club's premises (in accordance with the requirements of the Registered Clubs Act 1976) and that all event guests depart the premises in a quiet and orderly manner, respecting the peace and quiet of the Club's neighbours.
3. The Nominated Member is to ensure that all event guests (including all children) follow the Club's dress code, which includes ensuring footwear is worn at all times on the Club's premises (including the Function Green), except when at a bowling green, engaged in barefoot bowling.
4. The Nominated Member is to ensure that all children attending the event remain in the company of a responsible adult at all times and that those children do not run or use bikes, scooters, skateboards etc in or around the clubhouse or around/across the back bowling greens. (Children may run/play on the front function green only). All Children must vacate the premises by 9:00pm.
5. The Nominated Member is to ensure that no event guests bring alcohol on to the Club's premises, which includes the front and back greens and the parking areas. Only alcohol purchased at the Club's bar may be consumed on the Club's premises. Any alcohol found that has not been purchased at the Club will be confiscated and the persons responsible may be asked to leave the premises.
6. The Nominated Member is to ensure that minors attending the event are not sold, supplied or consume alcohol anywhere within the Club's grounds or premises, and that minors do not access the gaming room.
7. The Nominated Member is to ensure that event guests only smoke in designated smoking areas.

### **Decorations**

8. Decoration of club areas with balloons, streamers etc is acceptable as long as the proposed decorations are agreed with the Club Manager prior to the event. All decorations must be removed at the conclusion of the event or at such time as agreed with the Club Manager. Bonds will only be returned once all decorations have been removed from the premises.

### **Music**

9. Non-amplified music is allowed in outside areas up to 9:00pm, provided it is not loud enough to disturb other patrons or neighbours. Details of proposed audio visual/music should be agreed with the Club Manager at the time of making the booking. Any music played in the clubhouse must be kept at a reasonable volume level, with live music ceasing by 11:00 pm. DJ's/recorded music may be played through the house PA and must be reduced to a low level after 11:00 pm. All audio/visuals must cease by 11:45 pm and the premises vacated by midnight.

### **Deposits/Bonds**

10. A deposit is required to be paid prior to the event to secure a booking. All hire fees, deposits and bonds must be paid prior to commencement of the event.
11. A refundable bond may be required to be paid for certain events. The bond will be returned at the conclusion of the function, less any charges to repair or replace any damage or loss. The cleaning bond will be returned at the conclusion of the event only if the premises are left in a state where additional cleaning beyond normal circumstances is not required. Please Note: the use of glitter, confetti, sprinkles, rice etc is not permitted and such use will result in the cleaning bond being forfeited.



## **TERMS & CONDITIONS OF HIRE : 2 OF 2**

### **Catering**

12. The hirer is responsible for ensuring caterers or users of the kitchen or barbeque follow safe food handling procedures at all times. Spit Roasts are permitted outside the clubhouse, (subject to fire regulations) only with prior agreement with the Club Manager. The kitchen, BBQ or any utensils used during the event must be cleaned prior to vacating the premises. Any spillages are to be cleaned up and all rubbish is to be placed in the bins provided, prior to vacating the premises.

### **Amusement Rides on Front Green**

13. Amusement rides (jumping castles etc) may be set up for use on the Function Green with prior agreement with the Club Manager. The hirer is responsible for ensuring any amusement rides and their operators follow all appropriate regulatory acts and guidelines including Safe Work Australia. The Club does not organize amusement hire nor has any recommended providers.

### **Arcade Games & Pool Table Area**

14. The room with arcade games/juke box/pool table may be exclusively hired, however the Club cannot provide free games as the machines are not owned or operated by the Club. The area is to be left clean and tidy, and a cleaning bond may be required for hiring the area.

### **Bar Service**

15. Drinks may be purchased at the bar until 11.30 pm. Both pre-paid & post-paid 'dry tills' (tabs) may be set up in consultation with the bar staff. Where paying by credit card, a valid pre-authorized credit card is required to be left at the bar before commencing the tab. All outstanding accounts must be settled at the conclusion of the function.

### **Barefoot Bowls**

16. Drinks are not to be carried across or consumed on back bowling greens. Smoking is not permitted on the greens.

17. Shoes with heels or a patterned soles are not allowed on a bowling green, however it is acceptable to bowl barefoot. Bowls are not to be dropped on to the green. It is not allowed to sit on the edge of a bowling green with feet on the bowling surface.

18. A re-fundable bond is required when playing bowls. The bond will be returned when all bowls, jacks and mats are returned and checked in by staff.